



Developing knowledge and capacity in water engineering and development worldwide

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43rd WEDC INTERNATIONAL CONFERENCE

ONLINE: 9 –13 September 2024

WATER AND CLIMATE RESILIENCE

Agency Event Application Form

An agency event is a one and a half hour slot in the conference programme for a convening organisation to design the content and format of the session.

Agency events can work particularly well when organisations wish to disseminate new findings, or launch, test and discuss the relevance of new ideas or approaches to a wider audience. An 'agency' within the conference context is any organisation active in the water sector, ranging from international agencies to NGOs.

Please complete and return this form by email to Rod Shaw at R.J.Shaw@lboro.ac.uk. These events are in high demand, so we ask conveners to apply as soon as possible and at the latest by **14 June 2024**.

We aim to establish a programme which encompasses the diversity of topics relevant to water and climate resilience for discussion with the conference audience.



Section 1. Contact details

Title of your event session:

Date preference:

Time preference:

Name of contact person:

**Convening organisation/
organisations:**

Telephone:

Email:

*BST (British Summer Time) = GMT (Greenwich Mean Time) + 1 hour

Section 2. Event content

Please describe your event in 250 words, including who is the intended audience of your event, the format (live or recorded presentation or a live discussion) and what you hope to achieve in terms of objectives, outcomes and key messages. You are encouraged to include participative formats which engage and stimulate the audience.

Would you like your event to be included in the conference programme?

Please highlight in the box below how your event addresses the conference themes of water and climate resilience, adaptation and mitigation.

Check the box for the topic most relevant to your event.

Disaster risk management

Water, sanitation and hygiene (WASH) services

Emerging technologies for water management (inc. AI)

Flood management

Nature-based solutions

Water security

Water quality

... continued

Section 3. Costs

Please note: The convenor must be a delegate as agency events feature as part of the programme.

Agency event fee: **£950 GBP** (inc VAT)

I would also like an exhibition space to be provided at no additional charge:

Section 4. Terms of payment

This form should be received by WEDC on or before **14 June 2024**. Please indicate who should receive and pay the invoice for this event. Final confirmation for the event will be issued upon receipt of payment. The payment deadline for our invoice is **12 August 2024**.

Name of person to whom invoice should be sent:

Purchase order reference:

or tick if PO is *not* required to be quoted on the invoice

Address:

Country:

Telephone:

Email:

Please confirm that your organisation accounts for tax in the country stated above by completing one of the three options below and providing the tax code.

Type of added tax:
(VAT / GST/ Equivalent)

**VAT/GST/Equivalent*
Registration no.**

VAT: Value Added Tax GST: Goods and Services Tax Equivalent: Country equivalent to VAT or GST

*If '**Equivalent**', please state the type of added tax for your country

Organisation status:

If **Other**,
please state:

CANCELLATION CHARGES

Before 14 July 2024 – 50% refund. 15th July onwards no refund available. In the event that Loughborough University cancel the event, a full refund will be made.

Digital signature (insert jpg or png file):