

<b>Title of Capacity Development Workshop:</b>	<b>An introduction to system mapping to support the institutional sustainability of WASH</b>
<b>Contact details</b>	
Name of proposing organization/s	WASH Catalysts Malawi, Water Mission
<b>Practical requirements</b>	
<b>Timing</b>	Monday morning half day
<b>Minimum/ Maximum number of participants</b>	12-25
<b>Facilities preferred:</b>	Nested tables in groups, projector, flipchart and markers
<b>Staff details</b>	
<b>Names, qualifications and brief description of experience of staff delivering the workshop.</b>	<p>Sydney Byrns – Program Director, WASH Catalysts Malawi, a venture of Engineers Without Borders Canada. Sydney has over 7 years working in Malawi's WASH sector in a facilitative role with both government and non-government partners. Her experience working on district government operation and maintenance innovations built a foundation for her current role as Program Director which she has held since 2014.</p> <p>Caroline Foster—Community Development Specialist, Water Mission. Caroline works at Water Mission's headquarters based in Charleston, SC working on program development in 9 country programs including Malawi.</p>
<b>Course details</b>	

<p><b>Aims:</b></p>	<p>The project-based approach to WASH service delivery can lead to uncoordinated and under-supported projects spread across service areas. Integrating community projects into a region's pre-existing system bolsters external support and institutional sustainability, making it easier for NGOs to successfully transition out of communities. The course will cover techniques for assessing pre-existing systems, assessing the institutional sustainability of a project, and approaches to integrating identified stakeholders in the system into project plans and on-going support.</p>
<p><b>Intended audience:</b> Explain who the capacity development workshop is suitable for – what is assumed existing knowledge/ level of education/ experience</p>	<p>Members of NGOs or CSOs that implement WASH projects at a regional or district level, and members of local government that often work with such projects.</p> <p>Prior knowledge of local government structures in developing countries.</p>
<p><b>Intended Learning Outcomes/Objectives: Please explain in terms of:</b></p>	<ol style="list-style-type: none"> <li><b>1. Knowledge and understanding of</b> a systems view of the service delivery approach and how NGOs can identify and incorporate other local stakeholders in project planning and support</li> <li><b>2. Subject-specific skills:</b> <ol style="list-style-type: none"> <li>a. Categories of common district stakeholders relevant in WASH projects</li> </ol> </li> <li><b>3. Key transferable skills:</b> <ol style="list-style-type: none"> <li>a. System mapping</li> <li>b. Methods of incorporating external stakeholders in planning and support roles of WASH projects</li> <li>c. Recommendations for designing, implementing, and transitioning projects that are more institutionally sustainable</li> <li>d. General sustainability concerns from WASH projects in various contexts, generated from group discussion</li> </ol> </li> </ol>



<p><b>Format and Content of Workshop</b></p>	<p><b>9:00am-10:00am:</b></p> <p><b>Introductions and Introductory Simulation (10 min)</b></p> <ul style="list-style-type: none"> <li>• Interactive activity to simulate operating in multi-stakeholder systems</li> </ul> <p><b>Water Mission and WASH Catalysts Project Transition Strategies (20 mins)</b></p> <ul style="list-style-type: none"> <li>• Full group session</li> <li>• Explanation of Water Mission's original approach to project transitioning</li> <li>• Case study: WASH Catalysts' work with Water Mission Malawi country program and headquarters assessing institutional sustainability and strengthen the long-term support and transitioning approach</li> </ul> <p><b>Interactive Lesson on System Mapping (30 mins)</b></p> <ul style="list-style-type: none"> <li>• Full group session</li> <li>• Participatory lesson</li> </ul> <p><b>10:00am-10:30am: Break</b></p> <p><b>10:30am-12:00pm:</b></p> <p><b>Putting theory to paper (45 minutes)</b></p> <ul style="list-style-type: none"> <li>• Individual work: outline support and transitioning approach of a project from their organization, create a rough system map; apply the morning lessons to this project (15 mins)</li> <li>• Group work: share individual work; discuss road blocks, challenges for these projects and brainstorm how to overcome some of these to get started (30 mins)</li> </ul> <p><b>Group discussion (40 mins)</b></p> <ul style="list-style-type: none"> <li>• Full group session</li> <li>• Guided discussion on tying projects into pre-existing local systems focusing on work from small groups and</li> </ul>
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	<p>feedback on strengths, weaknesses, and applicability to alternative scenarios of approach used with Water Mission Malawi</p> <p><b>Closing (5 mins)</b></p> <ul style="list-style-type: none"> <li>• Full group session</li> <li>• Settle on key take-aways from session</li> <li>• Final remarks by presenters</li> </ul>
<b>Materials to be circulated in advance or after the workshop.</b>	<ul style="list-style-type: none"> <li>• Summary of key points on systems thinking</li> <li>• Example of structured interview questions for institutional sustainability assessment</li> <li>• Example system map of Malawi</li> <li>• Case study paper on work in Malawi by WASH Catalyst and Water Mission</li> </ul>
<b>Means of assessment and feedback to students:</b>	<ol style="list-style-type: none"> <li>1. Participants will be leaving the workshop with mini-system maps of their own projects and should be able to recreate this process to create maps in other contexts where they may work.</li> <li>2. Participants will have identified and heard methods of addressing challenges to external stakeholder integration.</li> <li>3. Participants will have at least one case study to follow as an example of external stakeholder integration.</li> </ol>
<b>Mechanism and means of course evaluation:</b>	<p>A short feedback card will be available for participants to fill in on an individual basis.</p>