Title of Capacity Development Workshop:	An Introduction to Successfully Developing and implementing WASH Innovation Projects
Contact details	
Name of proposing organization/s	1) Human Development Innovation Fund (HDIF), Tanzania 2) Elrha's Humanitarian Innovation Fund (HIF) 3) Nelson Mandela Academic Institute of Science and Technology (NM-AIST), Tanzania 4) Catholic Relief Services, Tanzania 5) WEDC, Loughborough University, UK
Practical requirements	
Timing	Full Day Friday
Minimum/ Maximum number of participants	12- 36 Participants
Facilities preferred	Room layout each table with 4 to 6 chairs Powerpoint Projector Flipcharts
Staff details	

| **Names, qualifications and brief description of experience of staff delivering the workshop.** . | **Mansoor Ali (HDIF and WEDC)**
Mansoor Ali, regularly deliver training and teaching programmes at WEDC. He has a PhD and 32 years of experience in WASH. He has extensive experience in programme design, monitoring and evaluation. He designed and delivered a number of such trainings, including in previous WEDC conferences, at International Medical Corps, Cranfield University, Practical Action, UK and Brescia University, Italy. He currently works as the WASH Technical Advisor (part-time) with HDIF, Tanzania.

Muzafar Kaemdin (HDIF - Tanzania)
Muzafar Kaemdin is the monitoring and evaluation specialist with HDIF programme, based in Tanzania. He has more than 10 years of experience in programme management, monitoring and evaluation.

Hans Komakech (NM-AIST)
Hans Komakech (NM-AIST). Hans is lecturer at NM-AIST. He has a PhD and over 10 years of research and training experience in WASH, integrated water resources management. He is the Centre Leader of the centre for Water Infrastructure and Sustainable Energy Futures (WISE – Futures). Hans has very good knowledge of the water and sanitation sector in East Africa.

Godfrey Mpangala (CRS Tanzania)
Godfrey Mpangala currently works as the WASH Program Director with CRS. He is a Tanzanian WASH specialist with over 20 years of experience in community based development. He is also Registered Professional Engineer with Engineers Registration Board (ERB) of Tanzania. Godfrey Mpangala has extensive experience in different participatory approaches, capacity building, community management and institutional strengthening, training of counterparts, monitoring and evaluation.

Cecilie Hestbaek HIF-ELHRA
Cecilie Hestbaek is Innovation Management Adviser at Elrha and leads the HIF's WASH programme. Working closely with the HIF's group of 18 WASH expert advisers, she designs and runs innovation challenges. She manages a portfolio of 50 humanitarian innovation projects, the majority of them WASH, providing flexible funding and support to help the projects plan and manage innovation processes from recognition stage through development, piloting and scaling.

Cecilie is an experienced facilitator, and regularly runs innovation and strategy workshops to support grantees. She previously worked at the think tank and consultancy, NPC, where she managed research and innovation projects and provided advice and training to improve the social impact of non-profits.

Sam Kayaga (WEDC)
Dr Sam Kayaga is a senior lecturer at WEDC Loughborough University and supports HDIF programme in Tanzania. |

Course details	
Aims:	This session aims to develop knowledge and skills in managing innovation WASH projects and meeting expectations from various perspectives. Innovation projects in WASH are increasing, both in numbers and size. WASH professionals are involved in the projects as the project managers, monitoring and evaluation specialist, government officials, policy makers and donors. Innovation projects demand new ways of doing things, which include greater risk taking, supporting learning, using eco-system and incorporating complexity. This session will bring organisations involved in innovation projects from various perspective, including technical advisors (WEDC and NM-AIST), funders (HIF and HDIF) and Grantees (CRS).
Intended audience:	WASH Practitioners; WASH Researchers; Monitoring and Evaluation Staff in WASH, Policy Makers and Project Managers. If you are working in WASH sector or planning to work in WASH sector, then this session is suitable for you. No extensive experience is pre-requisite.

Intended Learning Outcomes/Objectives:	**Knowledge and Understanding;**
	1) How and why innovation projects are different from traditional WASH projects?
	2) Why donors fund innovation?
	3) What are some of the key expectations in innovation projects?
	4) How innovation is used in WASH projects so far?
	Subject Specific Skills;
	5) Examples of WASH innovation, successes and challenges
	6) Making a business case for innovation projects
	7) Understanding and using WASH eco-systems.
	8) Implementing and reporting innovation projects
	9) Monitoring, evaluation and learning in innovation projects
	10) Policy influencing in innovation with a focus on developing governments understanding on innovation
	11) Closing out innovation projects – key considerations
	Key Transferrable Skills;
	12) Conceiving innovation projects and presenting the big idea
	13) Good principles in implementing innovation projects
	14) Evidence, learning and reporting innovation projects
	15) An understanding of adaptive programming principles
	16) Examples of sustainability and best practice approaches to project closure

Format and Content of Workshop	The Capacity Development Workshop will be divided into 4 blocks with a contact time of 5 hours. Learning from each will contribute to the next block. **Part 1; Plenary Session (1.0 hour – 9 am to 10 am)** - Introduction of participants and facilitators - Issues identification - Participants expectations - Workshop plan - Introduction to innovation and its types - Innovation in WASH - Facilitated discussion pus Q&A *Refreshment Break - 10 to 10:30 am* **Part 2; Key Contents Part 1 (1.5 hours – 10:30 to 12 noon)** This session will be a mix of short presentations of 10 minutes each followed by exercises (or vice versa) for participants to discuss and reflect back. The key contents in this area will include a) Business case for WASH innovation projects, including thinking about partnerships b) Evolving key principles in implementing WASH innovation projects c) Monitoring, evaluation and learning in innovation projects *Lunch Break - 12 to 2:00 pm (possibility of reduced lunch break of 1 or 1.5 hour) to be agreed with participants)* **Part 3; Key Contents 2nd Part (1.0 hour – 2:00 pm to 3:00 pm)** Project close-outs and evolving good practices in closing out innovation projects, including sustainability, handing over and transition Introduction to the Case Study **Part 4; Case Study working including a short break (1.5 hour – 3.30 pm to 5 pm)** Participants will work on a case study in 4 to 6 groups. Case study will take participants into a real project situation. Each group will discuss, analyse and report back on one aspect of the case study. HDIF/HIF will provide the case study contents. The groups will work on the following topics; 1) Understanding, analysing and reporting on the eco-system

	2) Project activities plan and identification of pitfalls 3) Preparing MEL plan, indicators, tools, learning and dissemination (can also divide this into 2 groups) 4) Identifying policy spaces and influencing the policies 5) Developing project closure plans
Materials to be circulated in advance or after the workshop.	All the material will be provided in the workshop. The workshop purpose and schedule can go on WEDC, HDIF and HIF websites
Means of assessment and feedback to students:	We will prepare a short self-assessment sheet for participants, so they can see how the learning outcomes are addressed
Mechanism and means of course evaluation:	We will prepare a feedback form for participants to fill and handover.