# Notes on preparing a poster

* We do not accept abstracts of posters for review – only completed posters.
* The poster design is flexible but please ensure that the information given in the footer of this document – including the WEDC logo – is added to the footer of your poster.
* Create your single page poster to an A, size e.g. A4 (preferably portrait) and save as a pdf file. Posters will only be accepted in pdf format for inclusion in the Conference Proceedings.
* You may use programs other than Microsoft Word to create your poster. PowerPoint or desktop publishing programs may be more suitable.
* Ensure that all text is legible when printed at A4 size. (A suggested *minimum* size for poster text is 12 point when printed at A4.)
* Accepted posters will appear in the online Poster Gallery for the duration of the conference and in the Conference Proceedings after the event.

Poster prepared by: [Add your name and organization (if appropriate) here]

[Add your contact details here]